

Gatekeeper/Concession Stand

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Position Applying For (X that which applies)

Gatekeeper

Concession Stand

Name: _____ Home Phone Number: _____

Address: _____ Cell Phone # _____

City: _____ State: _____ Zip Code: _____

Date of Birth: _____ Age: _____ E-Mail: _____

Tee Shirt Size: _____

EDUCATION

Highest Grade Level Completed: _____ Area of Study: _____

School Attended: _____ Degree Received: _____

PRIOR EXPERIENCE

Please list all prior work experience, beginning with the most recent (attach additional paper if necessary).

Employer: _____ Duties: _____

Employers Address: _____

Employers Phone Number: _____ Immediate Supervisor: _____

Dates Employed: _____

Employer: _____ Duties: _____

Employers Address: _____

Employers Phone Number: _____ Immediate Supervisor: _____

Dates Employed: _____

Please list current certifications held, including expiration dates (i.e. CPR, First Aid, etc.).

- 1. Certification _____ Expiration Date _____
- 2. Certification _____ Expiration Date _____
- 3. Certification _____ Expiration Date _____

REFERENCES

List three (3) references below. Please include **COMPLETE** Name Address and Phone Number.

- 1. _____
- 2. _____
- 3. _____

Please describe any past work experience you have that might be relevant to the position for which you are applying.

I affirm that the statements made on this application (including any attached papers) are true.

Signature _____ Date _____

*** Please include a copy of your birth certificate **AND** applicants under the age of 18 must include **ORIGINAL** working papers.

GOING FORWARD ALL PAYCHECKS MUST BE PAID VIA DIRECT DEPOSIT
Paper checks will no longer be used for security purposes

GATEKEEPER

- Qualifications:
- Must be at least 16 years of age
- Responsible to:
- Community & Social Services Director – Working Supervisor
- Responsibilities:
- Responsible for admission money
 - > Take in fee
 - > Distribute change
 - Admitting patrons into the beach
 - > Check driver license or beach pass for residency
 - > Record license plate number
 - > Direct people where to park
 - Opening Shift
 - > Put out signs
 - > Make sure booth and area around it are clean
 - > Count the money at the start and end of their shift and Record it
 - > Clean up any garbage that has accumulated throughout the day
 - Closing Shift
 - > Count money in the box at the start and end of their shift and record it
 - > Bring the money down to the Waterfront Office at the end of the day
 - > Clean up any garbage that has accumulated throughout the day
 - > Clean up garbage along the fence and around the picnic area
 - > Bring in signs

I have read the above job description. I understand and accept the responsibilities and expectations as stated.

Signature

Date

Concession Stand

- Qualifications:
- Must be at least 16 years of age
- Responsible to:
- Community & Social Services Director – Working Supervisor
- Responsibilities:
- Responsible for concession money
 - > Charge correct amounts
 - > Distribute change
 - > Keep money secured and out of reach of customers

 - Opening Shift
 - > Put out price signs
 - > Make sure stand and area around it are clean
 - > Count the money at the start and end of shift and record it in cash log
 - > Clean up any garbage that has accumulated throughout the day

 - Closing Shift
 - > Count the money at the start and end of shift and record it in cash log
 - > Bring the money down to the Office at the end of the day
 - > Clean up any garbage that has accumulated throughout the day
 - > Clean up garbage along the fence and around the picnic area
 - > Bring in signs
 - > Take out garbage inside concession

I have read the above job description. I understand and accept the responsibilities and expectations as stated.

Signature

Date