



NORTH GREENBUSH TOWN BOARD
Organizational Meeting
AGENDA
January 09, 2025
6:30 P.M.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Supervisor Bott	—
Councilwoman Hoffman	—
Councilwoman Merola	—
Councilman Gordon	—
Councilwoman Sabo	—

ADOPTION OF RULES OF ORDER AND MEETING PROCEDURES

Attached

ESTABLISHMENT OF TOWN BOARD MEETINGS

2nd Thursday of every month at 7PM

DESIGNATION OF OFFICIAL TOWN BUSINESS HOURS

8:00AM through 4:00PM Monday through Friday

DESIGNATION OF OFFICIAL BANKS

Pioneer Bank, Key Bank, M&T Bank, Chase Bank, New York State Liquid Asset Fund

DESIGNATION OF OFFICIAL NEWSPAPER

The Record

ESTABLISHING A RATE FOR MILAEGE

.70¢ per mile



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TOWN BOARD APPOINTMENTS

APPOINTMENT OF DEPUTY TOWN ATTORNEY FOR COURT CASES
PER BUDGET MONTHLY
01/01/25 - 12/31/25
HENRY BAUER

APPOINTMENT OF DEPUTY TOWN ATTORNEY – PLANNING BOARD
PER BUDGET MONTHLY
01/01/25– 12/31/25
PHIL DANAHER

APPOINTMENT OF DEPUTY TOWN ATTORNEY – ZONING BOARD
PER BUDGET MONTHLY
01/01/25 – 12/31/25
AI KOWLAKOWSKI

APPOINTMENT OF DIRECTORS OF FINANCE
PER BUDGET BI-WEEKLY
01/01/25 – 12/31/25
ERICA QUINN
JENNIFER BROWE

APPOINTMENT OF DEPUTY RECEIVER OF TAXES
PER BUDGET MONTHLY PART-TIME
01/01/25– 12/31/25
KATHLEEN ALLEN

APPOINTMENT OF COURT SECRETARY TO TOWN JUSTICES
(2) SALARY PER BUDGET BI-WEEKLY FULL TIME
01/01/25-12/31/25
MARIE BARBERA
MEGHAN KING



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APPOINTMENT OF TOWN ENGINEER
PER BUDGET MONTHLY
01/01/25 - 12/31/25
ERIC WESTFALL

APPOINTMENT OF PART TIME UTILITIES INSPECTOR
PER BUDGET BI-WEEKLY
01/01/25 - 12/31/25
PAUL PATTI

APPOINTMENT OF PART TIME STORM WATER COMPLIANCE ASSISTANT
PER BUDGET BI-WEEKLY
01/01/2025 – 12/31/2025
SETH PARROTTINO

APPOINTMENT OF DIRECTOR OF TOWN SERVICES
FULL TIME PER BUDGET BI-WEEKLY
01/01/25 - 12/31/25
WILLIAM MILLER

APPOINTMENT OF WORKING UTILITY SUPERVISOR
PER BUDGET BI-WEEKLY
01/01/25 - 12/31/25
KEITH HANKLE

APPOINTMENT OF UTILITY MAINTENANCE OPERATOR
PER BUDGET BI-WEEKLY
01/01/25 - 12/31/25
GREGORY SPENCER

APPOINTMENT OF UTILITIES LABORER/MAINTENANCE
PER BUDGET BI-WEEKLY
01/01/2025 – 12/31/2025
PAUL GIACOMARO



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APPOINTMENT OF PART TIME CUSTODIANS (Town Offices)
(2) PER BUDGET BI-WEEKLY
01/01/25 - 12/31/25
PAT SICKLES

APPOINTMENT OF FULL -TIME CUSTODIAN
PER BUDGET BI-WEEKLY
01/01/2025 – 12/31/2025
CHARLES DENUE

APPOINTMENT OF SECRETARY TO THE ZONING BOARD OF APPEALS
AND PLANNING BOARD PER BUDGET MONTHLY
01/01/25 - 12/31/25
LEANNE HANLON

APPOINTMENT OF ZONING BOARD OF APPEALS CHAIRMAN (1 YEAR)
PER BUDGET MONTHLY
01/01/25 - 12/31/25
RICHARD FRENCH

APPOINTMENT OF ZONING BOARD MEMBER
PER BUDGET MONTHLY
01/01/25 - 12/31/29
MICHAEL MASONE

APPOINTMENT OF PLANNING BOARD CHAIRMAN (1 YEAR)
PER BUDGET MONTHLY
01/01/25 - 12/31/25
MARK LACIVITA

APPOINTMENT OF PLANNING BOARD
PER BUDGET MONTHLY
01/01/25 - 12/31/29
DAVID WILSON



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APPOINTMENT OF BOARD OF ASSESSMENT REVIEW
PER BUDGET MONTHLY
01/01/25 - 12/31/29
AL KOWLAKOWSKI

APPOINTMENT OF SECRETARY - BOARD OF ASSESSMEN REVIEW
PER BUDGET BY MEETING
01/01/25 - 12/31/25
MICHELLE WESSELS

APPOINTMENT OF DOG CONTROL OFFICER
PER BUDGET MONTHLY
01/01/25 - 12/31/25
BOB GUYER

APPOINTMENT OF ALTERNATE DOG CONTROL OFFICERS
PER BUDGET MONTHLY
01/01/25 - 12/31/25
TONIA GUYER

APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT
PART TIME PER BUDGET BI-WEEKLY
01/01/25 - 12/31/25
MARK PREMO

APPOINTMENT OF HIGHWAY DEPARTMENT SECRETARY
PART TIME PER BUDGET BI-WEEKLY
01/01/25 - 12/31/25
APRIL HOLMES



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APPOINTMENT OF CONSULTING ENGINEERS

**CT MALE, CLOUGH HARBOUR, CAMP, DRESSER AND MCKEE, LABERGE,
ERDMANN ANTHONY, CREIGHTON MANNING (CME), PERCY COTTON,
BARTON AN LOGUIDICE**

RESOLUTION AUTHORIZING PETTY CASH FUNDS

TOWN CLERK'S OFFICE	\$200.00
TOWN JUSTICE OFFICE	\$200.00
TOWN POLICE DEPARTMENT	\$200.00

COMMITTEE/BOARD APPOINTMENTS FOR 2025

Town Disaster Plan Committee

Supervisor Joseph Bott, Chair

Eric Westfall

Chief David Keevern

Michael Martinez

Volunteer Staff

Eric Cioffi



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Public Safety Committee

Councilwoman Kelly Hoffman, Chair
Kathy Allen
Jim Schirmer
Chief David Keevern
Bob Durivage
Michael Masone
Bill Stewart
Michael Martinez

Youth and Recreation Committee

Councilwoman Jessica Merola, Chair
Kyle McCauley Belokopitsky
Raymond Hoffman

Board of Ambulance Commissioners

(5) Board of Ambulance Commissioners, at least (1) shall be a Town Board Member
James Gordon (Town Board Member) 1/1/25 - 12/31/25

Steve Kraz	1/1/25 - 12/31/27
Kevin Seidan Jr.	1/1/25 - 12/31/26
Michael Masone	1/1/24 - 12/31/26
John Sroka	1/1/24 - 12/31/26

Industrial Development Agency (IDA)

Tom Hurbanek, Chair
John Panichi
Paul Lombardi
Brendan Casey

Highway/Utilities Committee

Supervisor Joseph Bott, Chair
Dave Wilson
Gaetano Tedesco
Michael Martinez
Joe Deeb

Volunteer Staff

Keith Hankle



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Human Resource/Finance Committee

Supervisor Joseph Bott, Chair
Michael Chaires
Mark Ahern
Erica Quinn
Jennifer Browe

Board of Ethics

Stephen Kraz, Chair	1/1/25 - 12/31/25
Michael Masone	1/1/24 - 12/31/26
Doug Pinzer	1/1/25 - 12/31/27
Bryan Goldberger, Counsel	1/1/25 - 12/31/25

Climate Smart Committee

Councilman Jim Gordon, Chair
Karl Lampson
Morgan Ruthman
David Wilson
Mark Premo
Eric Westfall

ADJOURNMENT:



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**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

Supervisor Bott _____
Councilwoman Hoffman _____
Councilwoman Merola _____
Councilman Gordon _____
Councilwoman Sabo _____

Announcements from Supervisor:

Public comments on Agenda Items:

Discussion:

1. Changes in Greenspace Fees
2. Town Hall Discussion
3. New FEMA Floodplain Mapping & Committee with Chairman

New Business:

- 1.) **Resolution 2025-01-01:** In the matter of the approval of official undertakings
- 2.) **Resolution 2025-01-02:** In the matter of the adoption of Procurement, Credit Card and Investment Policies and Procedures as written
- 3.) **Resolution 2025-01-03:** In the matter of authoring the Supervisor to sign the attached agreement for telephone maintenance as written



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- 4.) **Resolution 2025-01-04:** In the matter of approving a contract with The North Greenbush Ambulance Association **as written**
- 5.) **Resolution 2025-01-05:** In the matter of the authorizing tax collection at Pioneer Branch locations
- 6.) **Resolution 2025-01-06:** In the matter of establishing an increase in the town water user rates pursuant to an increase by the City of Troy for water purchases
- 7.) **Resolution 2025-01-07:** In the matter of appointing a Dog Sheltering Agreement between Robert Guyer and the Town of North Greenbush

Department Reports:

Approval of Minutes:

Approval of all December 2025 meeting minute

Discussion:

Adjournment: