



**Town Board**  
**Town of North Greenbush**  
**Regular Meeting MINUTES**  
**September 12, 2024**  
**7:00 p.m.**

Supervisor Bott called the meeting to order @7:00 P.M. and led those present in the Pledge of Allegiance. Supervisor Bott then asked the Town Clerk, Janice Kerwin, to do roll call. The following Board Members were present.

<b>Supervisor Bott</b>	<b><u>Present</u></b>
<b>Councilwoman Hoffman</b>	<b><u>Absent</u></b>
<b>Councilman Sabo</b>	<b><u>Present</u></b>
<b>Councilwoman Merola</b>	<b><u>Present</u></b>
<b>Councilman Gordon</b>	<b><u>Present</u></b>

**Also present at meeting:**

Town Clerk, Janice Kerwin  
Town Attorney, Fred Kirwin

**Announcements from Supervisor Bott:**

Supervisor Bott asked for a moment of silence to honor the 23<sup>rd</sup> anniversary of 911.

Our annual fair went well despite the weather over the weekend. We had less rides due to our original company no longer in the ride business and the new company we used was a fill in to cover our fair. Many of our vendors closed due to the rain all day Saturday.

Our construction has started on the new playground here at town hall. We will auction off the old equipment and starting next week they will begin putting the playground together. It will be a timeline of approximately 5 weeks for the playground construction.

Community day will be October 5, 2024, here at town hall, the hours of 10:00 a.m. to 3:00 p.m. The NYS Troopers and local Police Department will be in attendance, along with 1<sup>st</sup> Responders and



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the Fire Departments from town. We will have the NYS Trooper helicopter landing during the event.

Electronic Recycling Day is this Saturday, September 14, 2024, from 9-3 in our back parking lot of town hall. In addition, you may go to Brunswick and drop off your hazardous waste at no charge to our town residents.

We have had a few issues with our new billing system in the Utilities Department and are working on it diligently. We are working with the programmer in the process of linking the meter heads to the new billing system. Our billing went from bi-annually (twice a year) and with the new program each account will be billed quarterly (4 times a year), which has increased the number of billings for 1 clerk, so we are looking to add more staff in the future, please be patient as this is a new process, and we are working out the glitches.

**Comments on Agenda Items:**

No comments on the agenda were received.

**Discussions and Presentations:**

Supervisor Bott asked the Town Engineer, Eric Westfall, to give a brief update on the Meadows Phase 1 Sewer & Road Dedication. Eric spoke of the punch list items and how it has been whittled down to only a few items. The town Attorney is doing the legal review with their Attorney, and it should be ready to go in the next few weeks.

A continued discussion of Excelsior Condos On Rt 4 was asked from Councilwoman Sabo. She discussed the Offering Plan from the BCD Group. Councilwoman Sabo sent it to the Town Attorney. Our Local Law was filed in 2020, and they are breaking the town's Law. Councilman Gordon stated we need to do something immediately, as it is opening us up to legal issues. He



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asked why we have waited a month to start doing something about this. Fred Kirwin recommended that we should discuss the situation in an Executive session before the end of the meeting.

**Councilperson Gordon** made a motion to go into Executive session before we close tonight's meeting, seconded by **Councilperson Merola**. The board voted with 4 Ayes; motion carried.

**New Business:**

**Resolution 2024-09-81: Supervisor Bott** made a motion in the matter of applying for funding through the 2024 Consolidated Funding Application (CFA) process for NYS Department of State (DOS) Smart Growth Community Planning & Zoning Grant, seconded by **Councilperson Gordon**. All board members voted Aye; motion carried.

**Resolution 2024-09-82: Councilperson Merola** made a motion in the matter of a SEQR Determination for the establishment of proposed 519 Bloomingrove Drive Extension of North Greenbush Consolidated Sewer Districts as written, seconded by **Supervisor Bott**. All board members voted Aye; motion carried.

**Resolution 2024-09-83: Councilperson Sabo** made a motion in the matter of the establishment of proposed 519 Bloomingrove Dive Extension of the North Greenbush Consolidated Sewer District as written, seconded by **Councilperson Merola**. All board members voted Aye; motion carried.

**Resolution 2024-09-84: Councilperson Gordon** made a motion in the matter of adopting Local Law #4 for 2024 establishing no parking on Geiser Road, **Councilperson Merola**. All board members voted Aye; motion carried.

**Resolution 2024-09-85: Supervisor Bott** made a motion in the matter of scheduling a Special Meeting for the presentation of the 2025 Preliminary Budget seconded by **Councilperson Sabo**. All board members voted Aye; motion carried.



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A motion was added for a time change for the meeting to be 8:45 a.m. after a brief discussion with conflicts.

**Supervisor Bott** made the motion to change the time of the meeting to 8:45 a.m. from 8:30 a.m., seconded by **Councilperson Gordon**. All board members voted Aye; motion carried.

**Resolution 2024-09-86: Councilperson Merola** made a motion in the matter of changing the November meeting 1 week to November 7, 2024, seconded by **Supervisor Bott**. All board members voted Aye; motion carried.

**Resolution 2024-09-87: Councilperson Sabo** made a motion in the matter of the authorization of an Out of Water District User Agreement (Robichaud), seconded by **Councilperson Merola**. All board members voted Aye; motion carried.

**Resolution 2024-09-88: TABLED** In the matter of scheduling a Public Hearing for the Pheasant Lane Sewer District Extension to the North Greenbush Consolidated Sewer District

**Resolution 2024-09-89: Supervisor Bott** made a motion in the matter of scheduling a Public Hearing for the Improvement in Facilities for the Water Districts, seconded by **Councilperson Gordon**. All board members voted Aye; motion carried.

**Comments from Public:**

No comments from the public pertaining to town.

**Department Reports Review:**

Supervisor Bott asked all members of the board to review each of the department's monthly reports located in their packets.

**Approval of Minutes:**

**Councilperson Gordon** made a motion to approve the meeting minutes for August 8, 2024 (Public Hearings and Town Board), seconded by **Councilperson Merola**. All board members present voted Aye; motion carried.



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**Councilperson Gordon** made a motion to go into Executive Session at 7:32 p.m., seconded by **Supervisor Bott**. All board members present voted Aye; motion carried.

The attendees of the session were as follows: Supervisor Bott, Councilperson Merola, Councilperson Sabo, Councilperson Gordon, Eric Westfall, Town Engineer and Fred Kirwin, Town Attorney.

**Supervisor Bott** made a motion to end the session @ 8:02 p.m., seconded by **Councilperson Merola**. All board members present voted Aye; motion carried.

**Adjournment:**

**Councilperson Merola** made a motion to close the meeting, seconded by **Councilperson Gordon**. All members of the board present voted Aye: motion carried. The meeting was adjourned @ 8:03 P.M.

- **A COMPLETE ACCOUNTING OF ALL DISCUSSIONS ON THE AGENDA IS AVAILABLE TO REVIEW VIA STREAMING ON THE TOWN'S WEBSITE.**

**[www.townofng.com](http://www.townofng.com)**

Respectfully Submitted,  
Janice Hannigan Kerwin  
Town Clerk, Town of North Greenbush



# Public Hearing MINUTES

Town of North Greenbush

Town Board

September 12, 2024

6:40 p.m.

Supervisor Bott called the Public Hearing to order @ 6:43 PM. He asked all to rise for The Pledge of Allegiance. Supervisor Bott asked for roll call to be taken.

Supervisor Bott	<u>Present</u>
Councilwoman Hoffman	<u>Absent</u>
Councilwoman Merola	<u>Present</u>
Councilman Gordon	<u>Present</u>
Councilwoman Sabo	<u>Present</u>

Also present at meeting:

Town Clerk, Janice Hannigan Kerwin

Town Attorney, Fred Kirwin

**6:40PM:** Consider a Petition for the Establishment of a of proposed 519  
Bloomingrove Drive Extension of the North Greenbush  
Consolidated Sewer District

**Discussion:**

Supervisor Bott requested Eric Westfall to give a brief explanation of this sewer ext. Eric said that all the map plan and reports were reviewed, and it is a single tie

in and all set to go. Supervisor Bott asked if all fees were paid, Eric stated yes, a long time ago and they are ready to tie in.

**Comments on Agenda:**

No comments received

**Adjournment:**

**Supervisor Bott** made a motion to close the Public Hearing, seconded by **Councilperson Sabo**. All board members present voted Aye; motion carried. Meeting adjourned @ 6:44 p.m.

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Respectfully Submitted  
Janice Hannigan Kerwin  
Town Clerk, Town of North Greenbush



# Public Hearing MINUTES

Town of North Greenbush

Town Board

September 12, 2024

6:50 p.m.

Supervisor Bott called the Public Hearing to order @ 6:50 PM. He asked all to rise for The Pledge of Allegiance. Supervisor Bott asked for roll call to be taken.

Supervisor Bott	<u>Present</u>
Councilwoman Hoffman	<u>Absent</u>
Councilwoman Merola	<u>Present</u>
Councilman Gordon	<u>Present</u>
Councilwoman Sabo	<u>Present</u>

Also present at meeting:

Town Clerk, Janice Hannigan Kerwin

Town Attorney, Fred Kirwin

**6:50PM:** Consider a Petition for the Establishment of a Local Law entitled,  
“The 2024 Geiser Road No Parking Law”

Discussion:

Supervisor Bott explain that this was brought to the town’s attention by Bill Miller. It seemed necessary for this law due to the parking on Geiser Road with the town’s beach area. Safety is a concern, and the Public Safety Committee met along with



the Police Chief, and they were all in agreement it was something needed for the area of road.

Councilperson Sabo asked if this would be seasonal all year long? Supervisor Bott answered that it will be all year round.

Dave Wilson asked if there was a Fire Lane included? Supervisor Bott stated no it is just a no parking along the road law.

Adjournment:

**Supervisor Bott** made a motion to close the Public Hearing, seconded by **Councilperson Gordon**. All board members present voted Aye; motion carried. Meeting adjourned @ 6:52 p.m.

- **A COMPLETE ACCOUNTING OF ALL DISCUSSIONS ON THE AGENDA IS AVAILABLE TO REVIEW VIA STREAMING ON THE TOWN'S WEBSITE. [www.townofng.com](http://www.townofng.com)**

Respectfully Submitted  
Janice Hannigan Kerwin  
Town Clerk, Town of North Greenbush