

**Town of North Greenbush  
Zoning Board of Appeals  
2 Douglas Street, Wynantskill NY 12198**

**Application for a Variance, Special Permit,  
and/or Appeal**

Zoning Board Fees as per Chapter 197 Section I

**General Information**

Applicant Number	<u>24-21</u>
Date Application Received	<u>6/3/24</u>
Hearing Scheduled Date	<u>7/11/24</u>
Application Fee	<u>\$300.00 (ps)</u>
Approved Date _____	Conditions _____
(y/n) _____	
Denial Date _____	Withdrawn _____
Date _____	

**Applicant:**  
Name: JAMIE Webb  
Company: Schenectady Sign Company  
Address: 2165 Technology Dr.  
Schenectady NY 12308  
Phone: 518-860-9460

**Property Owner:**  
Name: Justin Cresswell  
Company: First New York FCU  
Address: 31 Jordan Rd.  
North Greenbush, NY 12180  
Phone: 518-393-1326

Applicant is: Owner \_\_\_\_\_ Builder \_\_\_\_\_ Lessee \_\_\_\_\_ Architect/Engineer \_\_\_\_\_ Agent \_\_\_\_\_ Other   
If Other, Explain: Client - Sub-Contractor

**Lot Information**

Street Address of Lot: 31 Jordan Rd. North Greenbush, NY 12180

Parcel ID Number: 134-1-4.1 Zoning District: B6 - General Business

Irregular Shape of Lot (Y or N) Y Corner Lot (Y or N) Y

Existing: Lot Area .87 Frontage 300 Depth 176  
Set Backs: Front \_\_\_\_\_ Rear \_\_\_\_\_ Left \_\_\_\_\_ Right \_\_\_\_\_  
Proposed: Lot Area \_\_\_\_\_ Frontage \_\_\_\_\_ Depth \_\_\_\_\_  
Setbacks: Front \_\_\_\_\_ Rear \_\_\_\_\_ Left \_\_\_\_\_ Right \_\_\_\_\_

Type of Water Service: \_\_\_\_\_ Type of Sanitary Disposal \_\_\_\_\_

Describe Existing Use: FIRST NEW YORK FEDERAL CREDIT UNION  
Client is looking to Add - LED Channel Letters for ATM  
Also to Add a Directional Sign for Entrance to Parking Lot.

Type of Request:  Area Variance \_\_\_\_\_ Use Variance \_\_\_\_\_  
 Special Permit \_\_\_\_\_  Code Interpretation \_\_\_\_\_

Briefly describe the proposal:

**Abutters- Adjacent Property Owners**

List the name and address for each adjacent property owners. Use additional paper if needed.

Name:	Address:	Property Use:
Front _____	_____	_____
Rear _____	_____	_____
Left _____	_____	_____
Right _____	_____	_____

**Required Submittals**

- A plot plan showing all property lines, dimensions, adjacent streets, existing structures, setback distances, and location of proposed changes.
- Part 1 of the State Environmental Quality Review (SEQR) Short Environmental Form
- Appropriate fee, as determined by the Code of the Town of North Greenbush, and as Calculated by the Building Department

**NOTE: Additional submittals may be required by the Zoning Board of Appeals.  
Failure to submit all required documents may result in a delay  
in the processing or denial of the application.**

Have there been any other variances issued for this property? (Y or N) N  
If yes, explain:

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**For any Area Variance Request, please complete the following:**

Proposed use/construction: Signs - ATM & Directional  
(Single family home, commercial building, addition, deck, pool, accessory building, sign, fence, etc)

- Lot Size:
- Width at set back:
- Front Setback:
- Rear Setback:
- Left Side Setback:
- Right Side Setback:
- Maximum Lot Coverage:
- Maximum Height:

REQUIRED	PROPOSED

**For Multi-family Residential / Non- Residential Area Variances, please complete the following:**

- Number of Parking Spaces:
- Buffer:
- Units per Acre:

REQUIRED	PROPOSED

Area Variance Continued

1. Explain how no undesirable change will be produced in the character of the neighborhood; nor a detriment to nearby properties created by granting the area variance.

The Addition of Signage will not Change Any Character to the Neighborhood.

2. Explain why the benefit sought by the applicant cannot be achieved by some method, feasible for the applicant to pursue, other than an Area Variance.

Client is looking to get more Visibility off of North Greenbush Rd (Rt 4) for ATM usage & Signage for Location Parking Lot & ATM Entrance

3. Describe whether the requested Area Variance is substantial.

Yes it is substantial for the location to have signage, letting customers & future customers be aware of 24HR ATM's, how to enter location

4. Explain how the proposed variance will not have an adverse effect on the physical or environmental conditions in the neighborhood or district.

N/A

5. Explain whether difficulty is self-created. (Consideration is relevant, but should not necessarily preclude the granting of the Area Variance.)

As Explained in Question 3

Explain why granting the request is consistent with the public health, safety, and general welfare of the community, including the public or commercial inconvenience of the applicant.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For **Home Occupation Request**, please see Town of North Greenbush Code Sections 197-3 and 197-24

For **Earthwork Permit**, Please see Town of North Greenbush Code Section 197-30

For **Telecommunication Tower Permit**, Please see Town of North Greenbush Code Section 197- 107

**Appeal Criteria**

Explain the nature of the requested appeal, including Town Code Section, Building Department decision, and your objections.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Certification and Authorization**

I certify that the information contained in this application is true to the best of my knowledge and I authorize the Town of North Greenbush to process this application as provided by law.

	<b>Applicant:</b>	<b>Property owner:</b>
Name:	<u>Tamie Webb</u>	<u>Justin Cresswell</u>
Signature:	<u>[Signature]</u>	<u>[Signature]</u>
Date:	<u>6-3-2024</u>	<u>6-3-2024</u>

<b>FEES as per Town Code Chapter 197</b>	
Special Permits for a residential single parcel: \$50	Special Permit for non-residential parcel: \$150
Area Variance for a single residential parcel: \$100.00	Area Variance for a non- residential parcel: \$300.00
Use Variance for a single residential parcel: \$200.00	Use Variance for a non-residential parcel: \$500.00

617.20

**Short Environmental Assessment Form**

Instructions for Completing

Please refer to this link for step by step assistance: <http://www.dec.ny.gov/permits/90156.html>

Part 1 - Project information. The applicant or project sponsor is reliable for the completion of part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attached additional pages as necessary to supplement any item.

**Part 1- Project and Sponsor Information**

Name of Action or Project: Addition of Directional Sign on Jordan Rd. And ATM Building Sign on Rt 4 North Greenbush

Project Location (Describe, and attach a location map):  
31 Jordan Rd. North Greenbush NY 12180

Brief Description of Proposed Action:  
24 HR ATM Channel Letters on Side of Building, Free Standing Directional Sign on Jordan Rd

Name of Applicant or Sponsor: Jamie Webb Telephone: 518-260-8960  
E-Mail: jwebb55@gmail.com

Address: 2165 Technology Dr.  
City/PO: Schenectady State: NY Zip Code: 12308

1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to part 2. If no, continue to question 2. YES  NO

2. Does the proposed action require a permit, approval or funding from any other governmental Agency? YES  NO   
If yes, list agency(s) name and permit or approval: Town of North Greenbush

3. a. Total acreage of the site of the proposed action? .87 Acres  
b. Total acreage to be physically disturbed? .01 Acres  
c. Total acreage (Project site and any contiguous properties) owned or controlled by the applicant or project sponsor? .02 Acres

4. Check all land uses that occur on, adjoining and near the proposed action.

Urban  Rural  Industrial  Commercial  Residential (suburban)

Forest  Agriculture  Aquatic  Other (Specify): \_\_\_\_\_

Parkland

5. Is the proposed action, YES NO

a. A permitted use under the Zoning regulations? b. Consistent with the adopted comprehensive plan?	YES	NO
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	YES	NO
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If yes, identify:	YES	NO
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation service(s) available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	YES	NO
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies:	YES	NO
10. Will the proposed action connect to an existing public/private water supply? If no, describe method for providing wastewater treatment:	YES	NO
11. Will the proposed action connect to existing wastewater utilities? If no, describe method for providing wastewater treatment:	YES	NO
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic places? b. Is the proposed action located in an archeological sensitive area?	YES	NO
13. a. does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other water bodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or water body? If yes, identify the wetland or water body and extent of alterations in square feet or acres:	YES	NO
14. Identify the typical habit types that occur on, or are likely to be found on the project site. Check all that apply:	YES	NO
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	YES	NO
16. Is this project site located in the 100 year flood plan?	YES	NO
17. Will the proposed action create storm weather discharge, either from point or non- point sources? If yes, a. Will storm water discharge flow to adjacent properties?	YES	NO

b. Will storm water discharges be directed to establish conveyance systems (runoff and storm drains)? If yes, briefly describe _____		
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If yes, explain purpose and size: _____	YES	<input checked="" type="radio"/> NO
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If yes, describe: _____	YES	<input checked="" type="radio"/> NO
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If yes, describe: _____	YES	<input checked="" type="radio"/> NO
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/ Sponsor name: <u>Jamie Webb</u>		
Date: <u>6-11-2004</u>		
Signature: <u>J. Webb</u>		

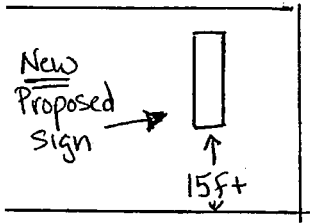
**Part 2- Impact Assessment.** The Leaf Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the Proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, water bodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding, or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

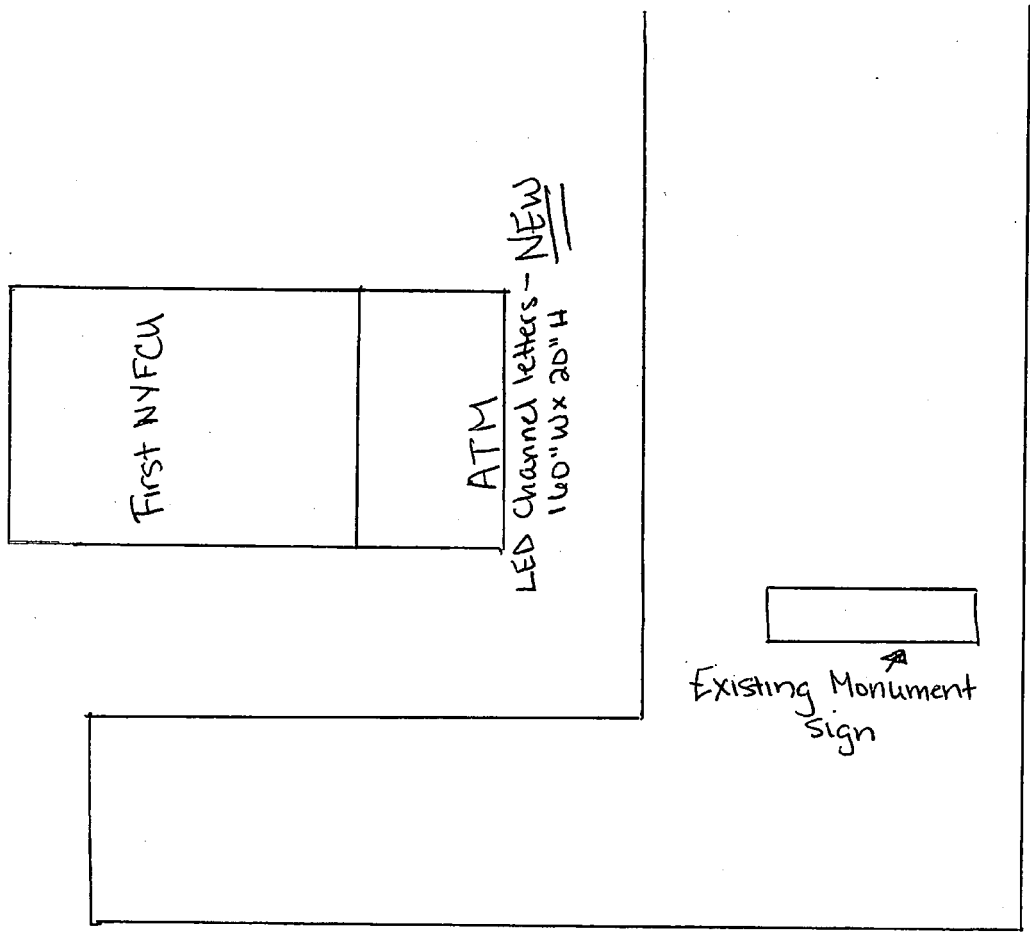
**Part 3- Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significance adverse environmental impact, please complete part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short- term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)





Directional dimensions -  
48" H x 72" W



RTE 4 (N Greenbush Rd)

Jordan Rd