

At a Meeting of the Town Board of the Town of North Greenbush, held at 7:00 PM on April 13, 2023, at the Town Offices

**IN THE MATTER OF APPOINTING TERESA MAGUIRE,
ASSESSOR' S CLERK, PER BUDGET**

BE IT RESOLVED, the Town Board of the Town of North Greenbush does hereby appoint Teresa McGuire, to the position of Assessor's Clerk, payment per budget.

Supervisor Bott moved, **Councilperson Hoffman** seconded, and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilwoman Hoffman	<u>AYE</u>
Councilman Rogers	<u>AYE</u>
Councilwoman Merola	<u>ABSENT</u>
Councilman Gordon	<u>AYE</u>

RESOLUTION 2023-04-26

At a Meeting of the Town Board of the Town of North Greenbush, held at 7:00 PM on April 13, 2023, at the Town Offices

IN THE MATTER OF AN APPLICATION FOR A VARIANCE

WHEREAS Mainstream LLC (Thomas & Cynthis Dingley) has filed an application for a variance from North Greenbush Local Law #2 of 2022 in connection with the proposed project at 128-130 Main Ave, Wynantskill. And

WHEREAS the application was referred to the Town Planning Board for recommendation pursuant to section 4 of Local Law #2 of 2022, and the Planning Board made a recommendation in support of granting the said variance as set forth in the attached Resolution,

NOW, THEREFORE BE IT RESOLVED that the North Greenbush Town Board shall conduct a public hearing on the above-described application on May 11, 2023, at 6:45 PM at the Town Offices, 2 Douglas Street, Wynantskill, New York, and the Town Clerk shall cause notice of said hearing to be properly posted and published.

Councilperson Hoffman moved, **Supervisor Bott** seconded and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilwoman Hoffman	<u>AYE</u>
Councilman Rogers	<u>AYE</u>
Councilwoman Merola	<u>ABSENT</u>
Councilman Gordon	<u>AYE</u>

RESOLUTION 2023-4-27

At a Regular Meeting of the Town
Board of the Town of North
Greenbush held at 7:00 p.m. on
April 13, 2023, at the Town Offices

IN THE MATTER OF THE REVIEW AND APPROVAL OF A
CONTRACT CHANGE ORDER FOR THE ROUTE 43
WATER IMPROVEMENT PROJECT

WHEREAS, The Town Board of the Town of North Greenbush reviewed Change Order No. 2 for the Rt. 43 Water Improvement project submitted by the Laberge Group. The change order includes an increase in the cost of 3,920 linear feet of pipe to be installed on Geiser Road, increasing the contract amount with Carver Construction Inc. by \$23,990.40. In addition, the change order includes an extension to the completion date for October 2, 2023.

BE IT RESOLVED, that after careful review of Change Order No. 2 the Town Board does hereby approve the change order, increasing the contract with Carver Construction Inc. by \$23,990.40 and the proposed date extension to complete the project for October 2, 2023. The Town Board authorizes the Town Comptroller to sign the change order after the approval of the Town Attorney.

Councilperson Gordon moved, **Councilperson Hoffman** seconded, and the Town Board voted as follows:

Councilman Rogers	<u>AYE</u>
Councilwoman Merola	<u>ABSENT</u>
Councilwoman Hoffman	<u>AYE</u>
Councilman Gordon	<u>AYE</u>
Supervisor Bott	<u>AYE</u>

RESOLUTION 2023-04-28

At a Meeting of the Town
Board of the Town of North
Greenbush, held at 7:00 PM
on April 13, 2023, at the
Town Offices

A Resolution Authorizing the Submission of an Application for a Hudson River Valley Greenway Planning Grant Program to support the Town of North Greenbush Comprehensive Plan Update

WHEREAS, the Town of North Greenbush has a Comprehensive Plan last updated in 2009, and

WHEREAS, it is recommended that Comprehensive Plans, in general, be updated at least every 10 years, and

WHEREAS, the Town of North Greenbush recognizes that we are a destination community in the Capital District with increasing development pressures that must be provided with an up-to-date framework to guide decision-making and enhance the quality of life in the Town of North Greenbush, and

WHEREAS, the Town of North Greenbush has identified the Hudson River Valley Greenway Planning Community Grant to assist with funding the development of an update to the Town's Comprehensive Plan, and

WHEREAS, the Town of North Greenbush is a Greenway Community and seeks to apply to the Hudson River Valley Greenway for a grant under the Community Grant Program for a project entitled "Town of North Greenbush Comprehensive Plan Update: Phase I Community Profile and Housing Assessment," and

WHEREAS, the Town of North Greenbush requires the professional services of a planning firm to provide development of the Hudson River Valley Greenway Community Grant application, and

WHEREAS, Laberge Group, 4 Computer Drive, Albany, NY 12205 possesses the necessary qualifications to undertake the development of the Hudson River Valley Greenway Community Grant application and has submitted the attached proposal dated April 10, 2023 to provide said services, and

NOW, THEREFORE, be it resolved by the Town Board of the Town of North Greenbush as follows:

1. The governing board of the Town of North Greenbush hereby endorses and approves submittal of the application for a grant under the Hudson River Valley Greenway Community Grant Program, for a project known as the "Town of North Greenbush Comprehensive Plan Update: Phase I Community Profile and Housing Assessment" and located with this community; and

2. The Supervisor is authorized to execute a professional services agreement with the firm Laberge Group for a lump sum fee of \$1,000 to complete the Hudson River Valley Greenway Community Grant application.

Councilperson Rogers moved, **Councilperson Gordon** seconded and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilwoman Hoffman	<u>AYE</u>
Councilman Rogers	<u>AYE</u>
Councilwoman Merola	<u>ABSENT</u>
Councilman Gordon	<u>AYE</u>

RESOLUTION 2023-4-29

At a regular Meeting of
the Town Board of the
Town of North
Greenbush held at 7:00
pm On April 13, 2023, at
the Town Offices

**IN THE MATTER OF ADJUSTING THE CONSTRUCTION CONTRACT
WITH CARVER CONSTRUCTION FOR ROUTE 43 WATER TRANSMISSION
LINE PROJECT DUE TO SUPPLY CHAIN ISSUES**

WHEREAS, the Town Board of the Town of North Greenbush applied and was approved for a Water Infrastructure Grant from the NYS Environmental Facilities Corporation (EFC) to extend its municipal water transmission line from Geiser Road west on Route 43 to improve water quality, provide safe and affordable municipal water to residential and commercial properties and to alleviate inadequate water pressure in identified higher elevation areas on Route 43 Corridor; and,

WHEREAS, the Town of North Greenbush Town Board awarded the construction contract to Carver Construction, Inc., Altamont, NY and,

WHEREAS, the availability of water pipe varied tremendously, the schedule for deliveries was delayed, and the cost of said pipe rose dramatically, therefore,

BE IT RESOLVED that the Town Supervisor, Town Comptroller and Town Attorney are authorized to execute all documents necessary to complete the project including Carver Construction, Inc. Change Orders Nos. 2 & 4 making adjustments as negotiated in the aggregate amount of \$504,847.78 and Addendum No. 2016036-02R1 with Laberge Group making adjustments for engineering services during the extended construction schedule.

Councilperson Hoffman moved, **Supervisor Bott** seconded, and the Town Board voted as follows:

Councilwoman Hoffman	<u>AYE</u>
Councilman Gordon	<u>AYE</u>
Councilman Rogers	<u>AYE</u>
Councilwoman Merola	<u>ABSENT</u>
Supervisor Bott	<u>AYE</u>

RESOLUTION 2023-4-30

Town of North Greenbush

Comprehensive Plan Update

Scope Outline

Phase 1: Community Profile & Housing Assessment

- Demographic Characteristics:
 - Population and growth trends
 - Age distribution
 - Average household size
 - Ethnic composition
 - Average household income
 - Work force characterization

- Housing Characteristics
 - Age
 - Type (single-family, two-family, multi-family)
 - Type of occupancy – renters -v- owners
 - Vacancy rates
 - Trends in the community and length of residency
 - Extent and availability of affordable housing throughout the community
 - Housing trends and access to jobs

- Land Use and Development Trends
 - Town-wide building permit data
 - Residential building permit data
 - Commercial building permit data
 - Existing Land Use Map
 - Housing Patterns Map

- Community Engagement
 - Up to 3 Committee meetings
 - Up to 5 stakeholder meetings
 - Community Open House

**State of New York
County of Rensselaer
Town of North Greenbush**

I, Janice C. Kerwin, Town Clerk of the Town of North Greenbush, Rensselaer County, New York, **DO HERE BY CERTIFY** that I have compared the following **Resolution 2023-04-30**, with the original thereof Filed with the Town Clerk's office located in the North Greenbush **13th day of April 2023** and the same is true and a correct copy thereof.

In testimony hereof, I have set my hand and affixed the Seal of the Town of North Greenbush, on this **13th day of April 2023**.


Janice Kerwin

Town Clerk
Town of North Greenbush

At a Regular Meeting
of the Town Board of
the Town of North
Greenbush held at
7:00 a.m. on April 13,
2023, at the Town
Offices

IN THE MATTER OF UPGRADING THE WATER BILLING
SOFTWARE WITH A SERVICE AGREEMENT AND
TECHNICAL SUPPORT SERVICES

WHEREAS, due to growing needs, the Town determined it was necessary to upgrade the water billing system to increase efficiency and compatibility with the current building department software. After further review, the Comptroller recommends that the proposal submitted by Williamson Law Book Company, be selected to upgrade the Town's water billing system, which includes software, technical support, maintenance, and training.

WHEREAS, the Water Fund contains sufficient funds for required upgrades, estimated at \$16,995 to purchase the software, and \$2,829 for annual support and \$1,750 for staff training totaling \$21,574. The estimated date for installation and implementation is approximately June 1, 2023.

BE IT RESOLVED, the Town Board hereby authorizes the Town Supervisor to sign the proposal with Williamson Law Book Company, for the delivery of the above identified services beginning approximately June 1, 2023.

Councilperson Hoffman moved, **Supervisor Bott** seconded, and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilwoman Hoffman	<u>AYE</u>
Councilman Rogers	<u>AYE</u>
Councilwoman Merola	<u>ABSENT</u>
Councilman Gordon	<u>AYE</u>

RESOLUTION 2023-04-31