

**NORTH GREENBUSH PLANNING BOARD
DOCUMENTATION OF APPLICATION PACKET DISTRIBUTION**

Applicants for new or revised **Site Plan** applications, **Minor** or for **Major Subdivision**, **must submit this completed checklist with application**. Information needs to be sent to the agencies below: **Mark the method it was sent to each agency.**

PROJECT NAME: _____ CONTACT PERSON: _____
PHONE: _____ E-MAIL: _____

ELECTRONIC DOCUMENTS ARE PREFERRED

CHECK ONE FOR EACH	<u>Hand Delivery</u>	<u>Electronic Delivery</u>	<u>Mail</u>	<u>Date</u>
1. Laberge Group (only at the direction of the Building Department)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4 Computer Drive West, Albany, NY 12205 Rflaberge@labergegroup.com				
2. North Greenbush Police:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
133 Bloomingrove Drive, Troy, NY 12180 Info@NorthGreenbushPolice.org				
3. North Greenbush Fire Dist # 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
350 North Greenbush Road, Troy, NY 12180 Must hand deliver and also send electronic copy to: adminassistant@ngfd.org				
4. North Greenbush Ambulance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
409 Main Avenue, Wynantskill, NY 12198 president@northgreenbushambulance.com				

WHEN NECESSARY – If permits or approvals from these departments will be needed as part of the project, please send to:

5. North Greenbush Highway Dept.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
mmartinez@northgreenbush.org				
6. Renss. County Highway Dept.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
klangley@renesco.com				
7. NYS DOT (Region 1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
50 Wolf Road, Albany, NY 12232, Attn: Guy Tedesco PE Gaetano.Tedesco@dot.ny.us				
8. NYSDOT (Renss. County Residency)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
288 Troy Road, Rensselaer, NY 12144, Attn: Mark Saunders PE Resident Engineer Mark.Saunders@dot.ny.us				
9. Renss. County Health Dept.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Relder@renesco.com				
10. Renss. County Sewer Dept.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
dgardner@renesco.com Water Street, Troy, NY 12180, Attn: Derrick Gardner				

The North Greenbush Building Department needs an **ELECTRONIC COPY**, a **PAPER** original and **9 PAPER** copies of all applications and folded maps. **HAND IN THIS COMPLETED cover sheet with your documents.**

BY: _____
PRINT NAME SIGNATURE DATE