

# Camp Medical Director

## APPLICATION FOR EMPLOYMENT

### PERSONAL INFORMATION

Name: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Tee Shirt Size: \_\_\_\_\_

### EDUCATION

Highest Level Completed: \_\_\_\_\_ Area of Study: \_\_\_\_\_

School Attended: \_\_\_\_\_ Degree Received: \_\_\_\_\_

### PRIOR EXPERIENCE

Please list all prior work experience, beginning with the most recent (attach additional paper if necessary).

Employer: \_\_\_\_\_ Duties: \_\_\_\_\_

Employers Address: \_\_\_\_\_

Employers Phone Number: \_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Employer: \_\_\_\_\_ Duties: \_\_\_\_\_

Employers Address: \_\_\_\_\_

Employers Phone Number: \_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Please list current certifications held, including expiration date (i.e. CPR, First Aid, Lifeguard Training, PSI, etc.)

1. Certification \_\_\_\_\_ Expiration Date \_\_\_\_\_

2. Certification \_\_\_\_\_ Expiration Date \_\_\_\_\_

3. Certification \_\_\_\_\_ Expiration Date \_\_\_\_\_

**REFERENCES**

List three (3) references below. Please include **COMPLETE** address and phone number.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

\*\*\*\*\*

Please describe any past experience you have as a Director or Staff Supervisor.

Please describe any past experience you have that would help you in a camp setting.

Please list any medical or first aid experience.

\*\*\*\*\*

I affirm that the statements made on this application (including any attached papers) are true.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* Please include a copy of your Birth Certificate \*\***

## CAMP MEDICAL DIRECTOR

### Qualifications:

- Must be at least 21 years of age
- Must have previous experience working with children
- Must have previous supervisory experience
- Must hold current Responding to Emergencies First Aid Certification and Basic Life Support for the Professional Rescuer as minimum certifications
- EMT

### Responsible to:

Camp Director

### General Responsibilities:

Emergency care for the campers and staff

### Specific Responsibilities:

- Supervises the health and sanitation of the camp
- Maintain campers confidential medical history
- Oversees initial health screening (on registration forms) and daily health surveillance of camp participants
- Handles health emergencies, all camper injuries and all emergency procedures, including emergency preparedness and provisions for professional health care (if an emergency contact should be called, transportation to a hospital, etc.)
- Maintains camp daily Medical Log
- Reports incidents that are reportable to the Rensselaer County Department of Health within 24 hours
- Phone emergency contacts should such attention be necessary
- Any additional duties as asked by the Youth Chairman or Camp Director

I have read the above job description and I understand and accept the responsibilities and expectations as stated.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date