

Building Permit Application

Town of North Greenbush 2 Douglas Street, Wynantskill, NY 12198 Rensselaer County, New York 283-2714	Permit Number: _____ Date Issued: _____ Date Permit Expires: _____ Approved By: _____ Date of Approval: _____
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The applicant for a building permit shall provide sufficient information to permit a determination that the intended works accords with the requirements of the New York State Uniform Fire and Building Codes and the Codes of the Town of North Greenbush. The undersigned hereby applies for a permit to do the following work which will be done in accordance with the description, plans, and specifications submitted and such conditions as may be indicated on the permit.

DATE: _____

Applicant: _____ EMAIL: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ SIGNATURE: _____	Property Owner: _____ EMAIL: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ SIGNATURE: _____
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Tax map ID Number: _____ Zoning: _____ Zoning Approval Date: _____

ADDRESS OF PROPOSED WORK: _____

NATURE OF PROPOSED WORK: (CIRCLE ONE)						
Residential	Non-Residential	Demolition	New Home	Pool	Deck	Accessory Building
Addition	Single Family	Alterations	Fuel Burning Appliance	Other: _____		

Proposed Work: _____

PLEASE SEE THE NEXT PAGE FOR INFORMATION REGARDING STAMPED PLANS →

Estimated Value of Work: \$ _____ Sq. Ft. _____ Contractor: _____ Address: _____ City, State, Zip: _____ Phone: _____	Required Upon Completion: 1. Inspections as listed on permit 2. Certificate of Compliance for alterations and additions 3. Certificate of Occupancy for new buildings 4. Electrical Inspections for all electrical work
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Items to be included with this application:

1. Site/Plot Plan – Must show any proposed and existing structures on the site, the location of any proposed or existing well or septic system; the location of the intended work, and the distances between the structures and the lot lines. **(BLANK PLOT PLAN DIAGRAM IS ON BACK PAGE)**
2. Two (2) copies of the construction documents (drawings & specifications) that totally define the scope of the proposed work.
3. One (1) copy of any required permits, Rensselaer County Health Dept., Rensselaer County Highway, North Greenbush Highway, NYS ENCON or any other State, County or Town permit that may be required.
4. A copy of the liability insurance and Worker's Compensation insurance from the contractor, or if the homeowner is doing the work, a copy of the homeowner's insurance and Workers Compensation form BP-1.

*Permit Denied: Date: _____ By: _____ Reason: _____

Permit Fees:

Building Permit:	_____
Water Meter & Permit:	_____
Sewer Permit:	_____
Greenspace:	_____
Other:	_____
TOTAL FEES:	_____

Sub-Division: _____

Plot Plan on the next page →

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PLOT PLAN



HOUSE

❖ **PLOT PLANS SHALL INCLUDE:**

- ❖ Show bordering roads
- ❖ Show existing structures with setbacks to property lines
- ❖ Show proposed structures/additions with setbacks to property lines
- ❖ The property line at roads is not the edge of pavement (measure from center of road to ½ the distance of the Right of Way [typical-50 ft R.O.W.]

For All Stamped Plans, the following must be adhered to:

- ❖ **PLANS MUST INCLUDE HVAC MANUAL J DESIGN FOR NEW CONSTRUCTION**
- ❖ **To the best of the knowledge, belief, and professional judgment of the undersigned [registered architect or licensed professional engineer], the plans and specifications depicted on these drawings are in compliance with the applicable provisions of the New York State Uniform Fire Prevention and Building Code and the New York State Energy Conservation Construction Code, as currently in effect.**

Print Name: _____ Signature: _____